

PRINCEVILLE COMMUNITY UNIT SCHOOL DISTRICT #326

"Princeville Schools – Small in Size, Big in Opportunities"

Attention: District Superintendent
302 Cordis Avenue • Princeville, Illinois 61559
Phone (309) 385-2213 • Fax (309) 396-0474

PROFESSIONAL EMPLOYMENT APPLICATION

PERSONAL INFORMATION

Date of application: _____

Name: _____
(Last) (First) (Middle)

Present Address: _____ Phone: _____

Permanent Address: _____ Phone: _____

Are you currently authorized to work in the United States? NO YES

Are you fluent in any language other than English? NO YES Language: _____

DEGREE INFORMATION

Undergraduate College: _____

Major Subject(s): _____ Major GPA (4.0 Scale): _____

Minor Subject(s): _____ Minor GPA (4.0 Scale): _____

Overall GPA: _____ Graduation Date: _____ Degree Earned: _____

Graduate University: _____

Major Subject(s): _____ Major GPA (4.0 Scale): _____

Minor Subject(s): _____ Minor GPA (4.0 Scale): _____

Overall GPA: _____ Graduation Date: _____ Degree Earned: _____

Other Colleges/Universities Attended:

College/University	City	State	Dates Attended	Hours Completed
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College/University	City	State	Dates Attended	Hours Completed
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List of all Certificates that you currently hold:

Type	Number	State Issued	Date Issued	Date Expires
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Type	Number	State Issued	Date Issued	Date Expires
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EMPLOYMENT PREFERENCES

Position: 1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Extracurricular Activities: 1st Choice: _____ 2nd Choice: _____

Job Type (choose all that apply): Full Time Part Time Substitute Teacher's Aide

What date are you available to begin work? Now Date: _____

MOST RECENT EMPLOYMENT

School/District Name: _____ City: _____ State: _____

Current Position: _____ How Long? Years _____ Months _____

Write the most recent date of actual classroom instruction that you have completed (as of this date): _____

Current Extracurricular activities: _____

Immediate Supervisor's Name: _____ Title: _____ Phone: _____

Why are you considering leaving your current position? _____

Check here if you are applying for a teaching position and have no teaching experience other than student teaching, and complete the following section:

Student Teaching Information: Start Date: _____ End Date: _____ Credit Hours: _____

District Name and Address: _____

Subjects and Grade Levels: _____

Extracurricular assignments: _____

Supervising Teacher's Name: _____ Phone: _____

Additional Teaching Experiences:

1 Dates Employed: _____ School District Name: _____

Positions Held (including extracurricular): _____

Reason for ending employment: _____

2 Dates Employed: _____ School District Name: _____

Positions Held (including extracurricular): _____

Reason for ending employment: _____

3 Dates Employed: _____ School District Name: _____

Positions Held (including extracurricular): _____

Reason for ending employment: _____

QUALIFICATIONS

College Activities:

Academic Achievements:

Personal Achievements:

Additional Skills/Qualifications:

Professional Organizations:

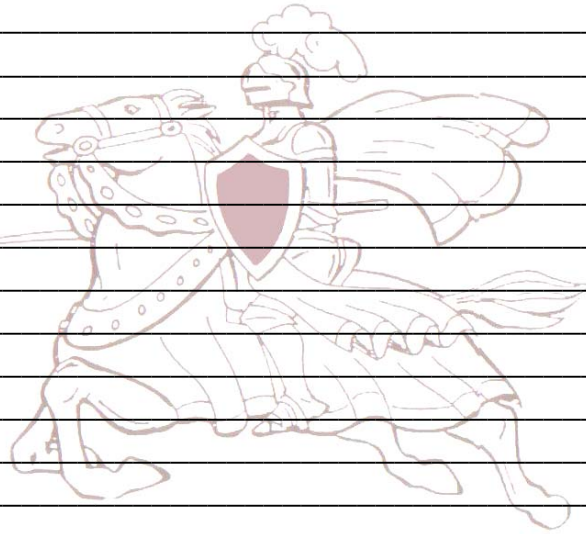
REFERENCES

References: Write names of people, not related to you, who have knowledge of your *qualifications, teaching ability, personal character, and personality.*

	<u>Name</u>	<u>Title/Relationship</u>	<u>Address</u>	<u>Phone</u>
(1)	_____	_____	_____	_____
(2)	_____	_____	_____	_____
(3)	_____	_____	_____	_____
(4)	_____	_____	_____	_____
(5)	_____	_____	_____	_____

In your own handwriting, please explain briefly why you wish to work in Princeville Schools:

Handwriting lines for the applicant's response.



PCUSD #326 is an equal opportunity employer. Applicants are considered for all positions without regard to race, color, religion, gender, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or disability.

Have you ever been terminated from a teaching or administrative position? YES NO
Have you ever been released due to a "reduction in force (RIF)?" YES NO
Have you ever been charged with a criminal offense? YES NO
(If you answer yes to any of the above questions, please explain on a separate sheet of paper and attach.)

Initial

I certify that the information on this application is true and complete. I am aware that this application will become a permanent part of my personal file if I am employed, and that if I have provided any false information on this application, it shall be sufficient cause for dismissal.

Initial

I authorize Princeville Community Unit School District 326 to make any investigation necessary to verify the information provided on this application, as well an investigation of my character, reputation, and any information pertinent to my employment qualifications.

Initial

I hereby authorize Princeville Community Unit School District 326 to conduct a fingerprint-based criminal history records check and agree to allow a release of transcripts and other information concerning prior employment.

Initial

I authorize Princeville Community Unit School District 326 to contact my former employers and to have full access to the information in my personnel files.

Initial

I authorize Princeville Community Unit School District 326 to share this information with other school districts.

Applicant's Signature

Date

This application should be accompanied by a letter of interest, a resume, copies of certificates, college credentials (letters of recommendation), and college transcripts.